



## Statement of Individual Board Member Responsibilities

As a Director of HART for Animals (HART), I am fully committed and dedicated to the Organization's purpose and pledge to carry out that purpose. I understand my duties and responsibilities include the following:

1. I accept the Bylaws and operating principles of this organization.
2. I will make a financial commitment to the organization.
3. I will serve as an officer, committee chair/co-chair, or active committee member of the organization during my tenure as a Director.
4. I will support, volunteer, and/or attend organization fundraisers and functions.
5. I will disclose any possible conflicts of interest to the Board, and abstain from influencing or voting on any issues where I have a conflict of interest.
6. I will attend quarterly Board meetings and be available for phone and e-mail consultation between meetings.
7. I understand that Directors are required to attend board and committee meetings and functions, and failure to do so without notice may result in my removal as Director.
8. I will actively promote HART and encourage others to support the organization with their sponsorship and involvement.

### Confidentiality

It is the policy of HART for Animals that the board member will not disclose confidential information belonging to, or obtained through their affiliation with, HART for Animals to any person, including their relatives, friends, and business and professional associates, unless HART for Animals has authorized disclosure. This policy is not intended to prevent disclosure where disclosure is required by law.

It is expected that the board member will not use trade secrets, client lists, financial statements, or other confidential information acquired by virtue of being on the board or committee, even after they complete their service with HART for Animals.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_